

The Dharma Drum Institute of Liberal Arts

Regulations governing the Implementation for Dual-Degree courses with Overseas Institutions

Adopted at the 1st Teaching and Research Meeting on April 18, 2007

Sanction agreed per Letter Taiwan-Education-High-(II) No. 0970001039 on January 8, 2008

Sanction agreed per Letter Taiwan-Education-High-(II) No. 0970169349 on August 8, 2008

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Article 1

To broaden students' horizons, enhance international academic cooperation, and strengthen the exchange and learning between students of various departments and discipline groups and overseas universities (hereinafter “overseas institutions”), the Institute hereby establishes these regulations.

Article 2

The term “dual-degree course with overseas universities” under these Regulations refers to the cooperation between the Institute and overseas institutions in the form of international academic cooperation to confer degrees or double degrees at all levels, establishment of a bilateral recognition program mechanism, and pursuit of degrees from the Institute and the partner schools respectively for those who meet the graduation qualifications of both parties.

Article 3

The Institute shall meet one of the following requirements for the dual-degree course of overseas institutions:

1. Universities and colleges that have been included in the reference list of foreign universities by MOE or must be recognized by the relevant local authorities or professional bodies of foreign countries, and verified by the overseas missions of the Republic of China.
2. It is a higher education institution in mainland China listed in the MOE accreditation list.

Article 4

To establish dual degree courses with overseas universities, each participating department or degree course must draft a “Cooperative Dual-Degree course Agreement” in both Chinese and English versions. This draft shall be deliberated and approved by the department or program council, submitted to the Institute’s Teaching and Research Meeting for review, and approved by the President. Only after signing by both institutions can the program be implemented.

For the above-mentioned agreements involving institutions in mainland China, the

draft must comply with the MOE's "Review Guidelines for Cooperation Between Schools at All Levels and Mainland China Institutions". Such agreements require the President's approval and must be submitted to the MOE for approval and record-keeping at least two months prior to signing.

Please refer to the following for the content of the dual-degree course agreement:

1. Eligibility criteria and admission quotas.
2. Regulations for screening or examination procedures.
3. Design of bridging courses (exempted for graduate programs requiring only thesis writing).
4. A joint supervision agreement for master's and doctoral theses.
5. Management of student enrollment, leave of absence, and re-enrollment.
6. Payment of fees.
7. Insurance matters.
8. Provisions for amending or terminating the agreement.

Please refer to the following for the contents of the "joint supervision agreement for master's and doctoral thesis or dissertation" in Subparagraph 4 of the preceding paragraph:

1. Student's name.
2. Names of supervisors from each collaborating institution.
3. Names and addresses of the institutions and their respective units.
4. Title of thesis or dissertation.
5. Regulations on the duration of study and allocation of study time between the two institutions.
6. Language used for writing the thesis or dissertation and abstract.
7. Composition of the degree examination committee and the process for conducting the oral defense.
8. Publication of the thesis or dissertation and intellectual property rights derived from it.
9. Provisions for amending or terminating the agreement.
10. Other relevant matters.

Article 5

According to the characteristics of their development, each department and program may cooperate with the University Act and various academic affairs regulations of the Institute to apply for the dual-degree course of overseas institutions under the regulations of the Institute Act, and the content of the agreement shall, in accordance with Article 4, stipulating that the courses and credits to be taken by the students shall be sent to the Institute for approval.

Article 6

Students who have been approved to study in the dual-degree course of the same level as an overseas university shall have accumulated at least one-third of the total number of credits required for the degree awarded during their studies at the Institute and partner schools, and meet the following study period limits for each academic system:

(1) For bachelor's program, students shall study at the Institute for at least four semesters. The cumulative period of study in the Institute and the partner school shall be at least thirty-two months or eight semesters.

(2) For master's program, the cumulative period of study in the Institute and the partner school shall be at least twelve months.

(3) For doctoral program, the cumulative period of study in the Institute and the partner school shall be at least twenty-four months.

The aforesaid study period refers to the actual study period.

Article 7

Students approved by the Institute to pursue dual-degree courses at overseas universities must apply for credit transfer under the "Credit Transfer Regulations for Students from Various Classes" of the Institute within the prescribed study period. Upon approval, if the transferred credits meet the graduation requirements of their department or program, the student will be awarded a degree from the Institute. If for any reason a student is unable to complete his/her studies at an overseas university, and the cumulative term of studies in both schools has not exceeded the study period stipulated by the Institute, they may apply to continue their study at the appropriate year in their original department or program. This application, including a report and supporting documents, must be submitted before the start of the semester. Credits earned and passed at the overseas institutions may be applied for credit transfer in accordance with the "Credit Transfer Regulations for Students from Various Classes" of the Institute.

Students who have been approved to admit the Institute to study in the dual-degree course of overseas institutions and have taken passed the courses and credits at their original schools may apply for the credit in accordance with the "Credit Transfer Regulations for Students" of the Institute.

Article 8

Overseas institution students applying for dual degree courses at the Institute must submit their applications to the Office of International Affairs. The office will conduct a preliminary review of eligibility and documentation; qualified applications will then be forwarded to the relevant departments or programs for further evaluation.

The admission and registration procedures for overseas students pursuing dual

degree courses at the Institute must comply with the Institute's "Regulations for Admission of Foreign Students", "Academic Regulations" and other relevant regulations.

Article 9

Students admitted to dual-degree courses at the Institute must provide proof of health and injury insurance at the time of registration. The insurance coverage must include the entire duration of their study at the Institute; students without insurance must pay the insurance premium during registration, and the Institute will assist in arranging insurance coverage.

Article 10

Students admitted to dual degree courses at the Institute who qualify as compatriots, foreign students, or students from mainland China shall have their enrollment, academic evaluations, scholarships, accommodation, and other student services managed in accordance with the Institute's relevant regulations for their respective categories.

Article 11

Students approved to pursue dual-degree courses at overseas universities who are subject to military conscription must have their exit and re-entry arrangements handled by the Institute's Office of Student Affairs in accordance with the "Enforcement Act of the Military Service Act" and the "Regulations for Exit of Draftees".

Article 12

During the period of study at the Institute, students of overseas institutions shall abide by the laws of the Republic of China and abide by the rules and regulations of the Institute.

Article 13

Any matter unspecified in these Regulations shall be handled in accordance with the relevant regulations of MOE and the Institute.

Article 14

These Regulations shall be approved by the Teaching and Research Meeting, submitted to the President for approval and promulgated for implementation, and submitted to the MOE for reference; the same shall apply to any amendment thereto.