

Dharma Drum Institute of Liberal Arts

Regulations for Implementation of Inter-University Course Selection

Adopted at the 5th Teaching and Research Meeting of the Academic Year 96 on September 26, 2007

Republic of China January 8, 97 MOE Tai Gao (2) Zi No. 0970001038 for reference

On March 25, 104, the Republic of China was amended and approved by the 4th Teaching and Research Meeting of the 103rd academic year

On April 12, 112, the Republic of China was Amendment adopted at the 5th Teaching and Research Meeting of the 111th academic year

On June 5, 113, the Republic of China was amended and approved at the 8th Teaching and Research Meeting of the 112th academic year

Article 1 To handle the inter-university course selection, these Regulations are established in accordance with the provisions of Article 28 of the University Act and Article 25 of its Enforcement Rules, with reference to the actual situation of the Institute.

Article 2 The Institute implements inter-university course selection based on courses offered by domestic public and private universities and independent colleges (excluding extension education courses), adhering to the principle of mutual cooperation and reciprocity.

Article 3 Students of the Institute shall abide by the following regulations when participating in the inter-university course selection of other universities:

(1) Applications should primarily focus on courses not offered by the Institute; however, if a subject cannot be offered due to insufficient enrollment or if it pertains to summer courses required for graduating students (including those extending their studies), applications may be made to study the course at another institution under these Regulations.

(2) Applications to enroll in the National Summer College courses are permitted under these Regulations, with a maximum of 7 credits allowable for summer courses.

(3) The number of credits taken in inter-university courses is generally limited to one-third of the maximum credits permitted per semester at the Institute. These credits are included in the total credits for that semester. However, exceptions include: The number of credits shall be included in the upper and lower limits of the number of credits taken in the current semester, except in the following cases:

1. Graduating students taking fewer than 6 credits at the Institute.
2. Students extending their studies.
3. Students pursuing double majors or minors across institutions.

In these exceptions, total credits must still adhere to the maximum credit limits per semester and comply with the Regulations governing Students' Course Selections of

the Institute.

(4) Students must complete the inter-university course selection application form and handle payment and course selection procedures as per the host university's regulations. Course times (including travel time to and from the location) must not overlap with courses taken at the Institute. Any overlapping courses discovered will result in a grade of zero.

(5) Courses not properly registered in accordance with the Institute's regulations will not have their grades recognized.

(6) After completing payment and course registration at the host university, students must submit a copy of the payment receipt to the Academic Affairs Section within two weeks after the course begins as proof for course and grade registration.

(7) Courses taken by students in the evening or professional programs at other universities (including summer courses) will not count towards graduation credits. However, if a failed course affects graduation credit requirements, an application can be made to take a course of the same nature.

Article 4 Students from other schools shall participate in the inter-university course selection of the Institute with the consent of the Institute they are studying and handle it within the deadline from the start of course selection to adding/dropping of each semester of the Institute.

After course selection, except for the insufficient enrollment of students, no cancellation or refund is allowed.

At the end of each semester, the Institute shall submit the student's results to the attending institution for registration.

Article 5 Any matter unspecified under these Regulations shall be handled in accordance with the relevant provisions of the Academic Regulations of the Institute and other relevant laws and regulations.

Article 6 These Regulations shall be promulgated and implemented after being adopted at the Teaching and Research Meeting; the same shall apply to any amendment thereto.