

Dharma Drum Institute of Liberal Arts

Regulations for Teaching Assessment

Adopted at the 12th Teaching and Research Meeting on April 2, 2008

Amendment adopted at the 10th Teaching and Research Meeting on June 17, 2009

Amendment adopted at the 4th Teaching and Research Meeting on March 25, 2015

Amendment adopted at the 6th Teaching and Research Meeting of the Academic Year 111 on May 3,
2013

Article 1 To improve the quality of teaching and learning effectiveness, enhance the interaction between instructors and students, and provide instructors with an important reference for improving teaching, these Regulations are hereby established.

Article 2 These Regulations mainly standardize the implementation of the “Table for Teaching Feedback Assessment”, the operation process of the Teaching Feedback Assessment, and the use of statistical data of the survey results.

Article 3 The objects, time and methods of teaching assessment are as follows:

1. The Assessors: All students of the Institute.
2. The Assessed: Full-time and part-time instructors of the courses offered by the Institute during the study period.
3. Implementation Date: In principle, it will be implemented according to the provisions of the calendar of each semester.

Article 4 The results of teaching assessment shall be used as a reference for instructors to improve their teaching. Supervisors and instructors of each course provider can check the results of the Teaching Assessment Survey of their programs online.

The information and results of the teaching assessment survey shall be regarded as confidential information, and the personnel at all levels undertaking the survey shall be responsible for confidentiality.

Each teaching unit shall take the following measures against instructors with poor teaching assessment results:

1. For instructors with poor teaching assessment results, the supervisor of the course provider shall understand the reason, make appropriate treatment and guidance, and then send the results to the instructor evaluation committee to which the course is belonging.
2. If the total average score of the assessment results for two consecutive semesters is lower than 3.5 points, the Academic Affairs Section will notify the course provider and the relevant supervisor, and each course provider may propose to discuss with the Instructor Evaluation Committee to which it belongs how to assist the instructor or other ways to deal with it.

Article 4 The results of this evaluation shall be in accordance with the relevant provisions of the Measures for the Establishment of the Instructor Evaluation Committee of the Institute and the Measures for Instructor Evaluation and Academic Research Awards, and shall cooperate with the reference for instructor promotion, further study, extension of service, selection of excellent instructors or re-employment of part-time instructors.

Article 5 All personnel involved in the teaching assessment materials shall keep the evaluation results confidential.

Article 6 These Regulations shall be approved by the Teaching and Research Meeting, and shall be submitted to the President for approval and promulgated for implementation; the same shall apply to any amendment thereto.